EAST MICHIGAN COUNCIL OF GOVERNMENTS

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EMCOG DATA ACCESS POLICY Policy 2023-01

The following shall be the policy of the East Michigan Council of Governments (EMCOG) regarding data access/analysis and charges for same.

The policy is intended to cover the provision of data for entities (local units of government, agencies, individuals, etc.) located in counties that pay a full countywide membership appropriation. The county-wide membership allows every local unit within the county, including non-profits, access to EMCOG services including provision of data, etc. The policy also addresses requests from specific entities or individuals located in non-participating counties

- Requests for data that is not available on the EMCOG website, including an analysis of data, must come from the local government rather than a consultant working on behalf of the local government.
- If the local government is a dues-paying member of EMCOG, there is no charge. The resulting report/analysis will be sent to the local government.
- If the local government or a consultant working for a local government that is not a dues paying member of EMCOG, the requested data/analysis will be provided at a fee to cover EMCOG staff time and overhead.
- ♦ All consultants must have their client make the request for data/analysis to EMCOG.
- If a request for data is received from a non-profit based in a dues-paying county (such as a community foundation or United Way), EMCOG will provide the data at no cost and provide the data/analysis to the member county.
- If a request for data is received from a non-profit that is based in a non-dues paying county (such as a community foundation or United Way), the data/analysis will be provided at a fee to cover EMCOG staff time and overhead.

<u>Data Disclaimer</u>. EMCOG uses reasonable efforts to ensure that the data, analysis, opinion, and other information contained in or utilized is correct. Although gathered from sources believed to be reliable, EMCOG acknowledges that it cannot guarantee the accuracy of the data or information in all cases that may be used to provide the service. The completeness and timeliness of all data and information used is dependent upon the sources of such data and information, which is outside of EMCOG's control. Notwithstanding the foregoing, all data provided by EMCOG should be considered "as is."

Approved January 20,2023