

2018 Mini Grant Program (\$2,000 - \$20,000)

The East Central Michigan Prosperity Region 5 Mini-Grant Program for 2018 is being led by the East Michigan Council of Governments (EMCOG). This initiative is funded by the State of Michigan as part of the Regional Prosperity Initiative for East Central MI Prosperity Region 5.

East Central MI Prosperity Region 5 Vision

The 8-county East Central Michigan Prosperity Region 5 (ECM-PR5) will become a leading destination in the state for new jobs, investment, and innovation by leveraging its corporate, academic, and community leaders to grow the regional economy and elevate the prosperity of the region's citizens.

Eligible Applicants

County or municipal governments (city, village, township); downtown development authorities; economic development authorities; nonprofits; educational institutions; adult education agencies; workforce development agencies; MPOs and other local transportation agencies within ECM-PR5.

Funding Priorities

EMCOG welcomes proposals that advance the goals, objectives and action items in the ECM-PR5 Regional Strategy that was developed in 2014 and can be found at http://www.emcog.org/rpi_plan.asp. Collaboration with other entities is encouraged.

EMCOG accepts proposals for projects that advance its work within five focus areas that correspond with the five goals of the ECM-PR5 Regional Strategy:

- ◆ **Economic Development & Marketing:** This includes traditional economic development (business recruitment; expansion & retention); regional planning & collaboration; marketing & regional image.
- ◆ **Entrepreneurship & Innovation:** This includes entrepreneurship; innovation; academic research & development; technology-based start-ups; small business development.
- ◆ **Talent & Workforce Development:** This includes workforce development; adult education; pre-k through grade 12 education; higher education.
- ◆ **Transportation & Other Infrastructure:** This includes transportation infrastructure (roads/highways, rail, airports, water based transportation); utilities (electric, gas, water, broadband; public transportation).
- ◆ **Place-Making & Talent Attraction:** This includes downtown revitalization; urban vitality; recreation/entertainment amenities.

ECM PR-5
◆ Arenac County
◆ Bay County
◆ Clare County
◆ Gladwin County
◆ Gratiot County
◆ Isabella County
◆ Midland County
◆ Saginaw County

Grant Amounts and Conditions:

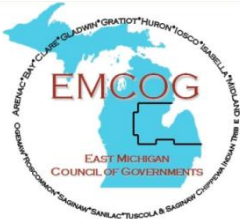
- ◆ The total amount of money to be awarded is \$122,000.
- ◆ Individual grant amounts can range from \$2,000 to \$20,000. Note: the selection committee does have the discretion to consider grant proposals outside these parameters.
- ◆ Local match and/or in kind service is required (the level of match is not defined)
- ◆ The ECM-PR5 Strategic Management Team is the selection committee.
- ◆ Projects will be ranked based on a pre-set scoring criteria.

Application Instructions

1. The application period will open on April 4, 2018 and close at 5:00 pm on May 18, 2018.
2. Please type or print clearly so that the completed form will be legible. You may retype the form. Send your completed and signed application packet electronically to jfitzpatrick@emcog.org or mail to:

Jane Fitzpatrick
East Michigan Council of Governments
3144 Davenport Avenue, Suite 200
Saginaw, MI 48602

3. Please answer the questions in the space provided. You may include up to a two-page attachment. When completed, your application packet should not be more than five pages.
4. If you have questions about the form or the project review process, please contact Jane Fitzpatrick at (989) 797-0800 or jfitzpatrick@emcog.org.
5. The "Local Champion" is the not-for-profit organization, entity or government agency that will have primary responsibility for insuring that the project is completed. It will also be responsible for accounting for the funds granted and providing the required reports as required in the grant award.
6. Award announcements will be made by July 1, 2018.



2018 MINI GRANT APPLICATION FORM
 East Michigan Council of Governments
 3144 Davenport Ave. Suite 200
 Saginaw, MI 48602

Office Use:	
Application # _____	
<input type="checkbox"/> ED&M	<input type="checkbox"/> T & OI
<input type="checkbox"/> E & I	<input type="checkbox"/> P & T
<input type="checkbox"/> T & W	
Other _____	

Please answer the following questions in the space provided. You may include up to a 2-page attachment. When completed, your application packet should not exceed five pages. Send your completed and signed form electronically to jfitzpatrick@emcog.org or mail to Jane Fitzpatrick at East Michigan Council of Governments. **Proposals may be submitted no later than 5:00 pm on May 18, 2018.** If you have questions, please call (989) 797-0800.

SECTION 1 - GENERAL			
Project Name			
Sponsoring Organization / Local Champion			Is the sponsor a 501(c)(3) organization? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name & Position of Contact Person			
Address			
City	State	Zip	Phone
Fax	Email		Amount Requested
Project Start Date	Project End Date		Geographic Area Served
SECTION 2 – PROJECT DESCRIPTION			
Please describe the project.			

SECTION 3 – COLLABORATING ORGANIZATIONS

What other organizations are participating in this project and what are their roles?

SECTION 4 – SUSTAINABILITY LINKAGES AND GOALS

Describe the project's goals and how you will measure whether it has achieved those goals.

SECTION 5 – RELATIONSHIP TO ECM-PR-5 Goals, Objectives and Actions

Describe how the project fits with the ECM - PR5 vision, goals, objectives, and actions as outlined in the Regional Strategy

SECTION 6 – RESULTS

What tangible results do you expect from the project, how will you measure them and how are they linked to the geographical area?

SECTION 7 – COMMUNICATION

How do you plan to communicate your project to the public and/or your intended audience?

SECTION 8 – BUDGET

	Total Budget	PR5 Funds
Personnel Expenses (include estimate of personnel hours in costs)		
Material and Supply Expenses (briefly describe)		
Equipment Expenses (briefly describe; include sources for equipment estimates)		
Communication/Marketing Expenses (briefly describe)		
Other Expenses (briefly describe)		
Total Project Cost		
Funds Requested from EMCOG		

What funds have already been obtained for this project? (describe sources)

How do you plan to finance the portion not funded by EMCOG?

Is this an on-going project? If yes, how will funding be continued?

SECTION 9 – CERTIFICATION

I certify that the information contained herein is accurate to the best of my knowledge.

Authorized Signature

Date

Print Name and Title